

► **POLICY REVIEW**

COLLEGE VOLUNTEERS
EMPLOYEE LEAVE DONATION

► **I KNOW THAT FACE**

GET TO KNOW YOUR CO-WORKERS! THIS MONTH ANGELA FABELA INTRODUCES YOU TO GINA HUTCHISON FROM ITS

► **HISTORY CORNER**

HARLEE WELCH GATHERED SOME INFO ON OLE RUFF

► **IN BLOOM**

LOVE OUR LANDSCAPE? KAREN LEJA WILL TELL YOU WHAT'S IN BLOOM

► **YCSA WEB UPDATE**

ALICE GIVES YOU THE SCOOP

YCSA *update*

SUPPORT • COLLABORATION • COMMUNICATION • INFLUENCE

Hi Friends,

Well, spring is here which means there's just enough sunshine and decent weather to stir up spring fever and make us feel like moving our workspaces outside. Lucky for us, our Friday workdays will be put on hold soon while we enjoy an extra day off over the summer months. With so much to look forward to, I can hardly wait!

I'm hoping this new month finds you well and plugged into all sorts of new activities campus wide. Paula Tomitz is hard at work giving us the opportunity to team up and create new healthy habits; HR continues to offer First Friday trainings on all sorts of interesting topics; and the Summer Institute is around the corner where we will learn about the new LMS and celebrate one of my favorite staff/faculty members, Ruth Alsobrook-Hurich. If you haven't partnered with someone to walk the trail or attend a workshop, plan to do so. You won't regret it!

Wishing you a wonderful semester's end,

Andrea

Calendar Reminders

First Friday Workshops: Friday, April 3rd & May 1st

Graduation:

Verde– May 8

Prescott– May 9

Nursing Pinning & Commitment– May 9

NARTA– May 14

First Friday Off: May 15

Last Friday Off: August 7

Closed: Memorial Day, May 25



We have a policy on that?

Did you know YC has six different categories of policy? It's true! There are policies concerning the *District Governing Board, Human Resources, Academic Systems, Student Policies, Administrative Services, and General Operations*. Do you know where to find them? Visit the website at www/yc.edu/policies.

This month, check out the policies on **College Volunteers**(2.30) and **Employee Leave Donation** (2.13).

Welcome to Yavapai College

Tania Sheldahl*
Dean of Student
Development
2/28/15

Shelby Kooiman*
FEC
4/6/15

Linda Hoots
Facilities
2/16/15

Mitchell Pietz
PAC
2/16/15

Susan Wiant
OLLI
2/23/15

Marianne Sullins
Marketing
3/2/15

Santana Alvarado*
Financial Aid
3/2/15

Melinda Carr
VP Admin/Finance
3/2/15

Monica Belknap
HR Director
4/6/15

Michael Jacobson*
Facilities
3/16/15

Angela Poland
CTIS
3/23/15

Nicole Jump
EMS
4/6/15

Mark Misemer*
Facilities
3/30/15

**YC Employee
Change of Position*

GINA HUTCHISON

ITS Administrative Assistant

How long have you been employed with YC? Since October 13, 2014.

What is your educational background? I have B.A. in Applied Human Behavior from NAU-Yavapai. Other colleges I attended were Kauai Community College in Hawaii, New Mexico State University at Alamogordo, and Yavapai College.

What are some of your daily job duties? A big part of my job is purchasing items, for campus projects, for Patrick, William in SANS, George in App Dev, Tom in PTSS, Ike in Desktop Services, and Sean in Web Services. I also reserve rooms in 25Live and reserve video conferencing connection for ITV events and classes. I look at the daily tasks in 25Live and send out work orders.

Are you the go-to person for 25Live? Since Jeni left, Alice Burroughs and I are the go-to people. I can answer and assist with general questions and issues, but Alice is "The Guru" of 25Live. 25Live administrators can call me at extension 2050 and I will be happy to assist.

Do you provide any training for YC employees? Yes, I recently started providing training for 25Live and ITV. When I first started, I was given the task to learn the ZOHO CRM program, a type of marketing tool and eventually provided training to another employee. This is a great way to meet and get to know employees from other departments.

What is the best part of your job? The best part of my job is working with such a great team in ITS. They are so easy going, even though they are extremely busy.

Any fun facts you would like to share? I lived in Hawaii for 22 years (20 years on the island of Kauai and 2 years on the island of Oahu). I have visited Quito, Ecuador, Japan, Korea, and plan to travel to other countries.



*"25Live administrators
can call me at extension
2050 and I will be
happy to assist."*

The History Corner

By Harlee Welch



In 1898, the first volunteer regiment of cowboys from Prescott, Arizona was formed. At the time, it was rumored that President McKinley would call for volunteers during the Spanish American war to be a part of the war effort, just like they did during the Civil War. Alexander Brodie initially started the volunteer regiment, where later, Bucky O'Neill and Theodore Roosevelt would join the effort as well. The Rough Riders grew to have about 200 members, who were older than other soldiers at the age of 28 as an average. They were very intelligent, aggressive and dedicated, but also very individualistic at the same time. These qualities needed someone that could handle members with that mindset, so Theodore Roosevelt ended up being highly respected as someone to help lead them. A couple days before they set out for Cuba, they had a rally here in Prescott. Yavapai College would have been where they lived and did their training prior to shipping out.

The Spaniards were waiting for the Rough Riders to arrive so that the battle could be fought. The first shot was fired by a Rough Rider, followed by an all-out war between the two groups. The Battle of San Juan Hill was won by the Rough Riders on July 1, 1898.

It was also rumored that it would have been a good possibility that Arizona could have been joined with New Mexico as a state if it wasn't for Alexander Brodie (who formed the Rough Rider Cavalry) who convinced Roosevelt to remain neutral on the sidelines. As a result of this, when Taft became President, Arizona got separate statehood.

According to some on campus, our mascot, Ole Ruff, is actually modeled to look like Theodore Roosevelt.



Lovin' the Landscape!

By Karen Leja

Spring is in the air at Yavapai College. On the Prescott campus, pictured here are ornamental trees blooming (White are Bradford and Aristocrat Pears; Pink are Flowering Plums; Small yellow plants are Forsythias).

We are so fortunate to work and learn on beautiful campuses. Special thanks to the groundskeepers who make this possible:

Mike Kervin	District Grounds Supervisor
Jason Majors	Grounds Supervisor
Juvenal Gil	Grounds Technician
Sam Johnson	Grounds Technician, Verde
Tim Hudnall	Grounds Technician, Verde





Web Update

By Alice Burroughs

Welcome to the Yavapai College Staff Association (YCSA) webpages. Here you will find a wealth of information, from “Who” is on the YCSA board, News Bulletins, current and past newsletters, and all YCSA meeting dates, agendas and minutes.

Not sure who belongs or the purpose of YCSA? Check it out at www.yc.edu/ycsa. After starting online nominations and voting, our participation by YCSA members has increased by over 200%!

Have you seen someone doing something great? Would you like to recognize a peer for going above and beyond the call of duty? Please fill out the **Service Excellence Recognition Form** and we’ll be sure to spread the word. <https://www.yc.edu/v5content/yavapai-college-staff-association/service-excellence.htm>

Have a question or comment? Let us know! We are here to represent you. We have a Q & A webpage with the hope of opening lines of communication between staff and administration. We need your help! Please submit your questions, comments or concerns, and YCSA will attempt to find an answer. All submissions will remain anonymous; only questions and answers will be posted.

Thank you for participating! The YCSA webpages has been visited over 1700 times over the past two years. We hope to increase our “hits” by members participating in the Service Excellence Recognition and upcoming elections.

Yavapai College Staff Association
Service Excellence

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If you’ve received a Service Excellence Certificate, save the date for a reception in your honor!

Official Invitations will be sent in May.

(Pssst...there’s still plenty of time to send a certificate to an outstanding co-worker!)

Yavapai College Staff Association
Service Excellence
Prescott Campus * June 3, 2015

